



Request for Expression of Interest and Quotation

Developing Women National Business Agenda (WNBA)

**By Afghanistan Women's Chamber of Commerce and Industry
Technically and financially supported by the Centre for
International Private Enterprise (CIPE)**

Terms of Reference for WNBA Consultant

Announcement Date: September 15, 2020

Closing Date: September 20, 2020

Assignment Duration: October 1st – December 15th, 2020

Background

Afghanistan Women's Chamber of Commerce and Industry (AWCCI), as a national chamber to represent women in business and their economic role in Afghanistan as a its main mandate to continuously advocate and lobby for the concerns and interests of Afghan women in business, would like to develop a Women's National Business Agenda (WNBA).

A national document that will explain the provincial level and national level challenges that women in business are facing and how those can be addressed at provincial and national level. This will be a unique advocacy document with 34 provincial chapters and one national chapter. The document will not only categorize the challenges and solutions on sub-national and national levels but also based on urgency; short to longer term issues.

This unique document will not only serve AWCCI to carry on systematic advocacy to women in business issues but will also help government and international community to design short to longer term programming developing women-owned businesses and increasing women-owned businesses in the country.

In order to develop the WNBA. AWCCI is hiring a consultant; the consultant will have the following responsibilities:

- Develop the report outline for the WNBA in consultation with the AWCCI leadership.
- Work closely with AWCCI staff and 4 provincial coordinators on data analysis and write 34 provincial chapters and one national chapter.
- Responsible for the overall quality of report, specifically the presentation, coherence and quality of writing.
- Formatting of the report including the overall design in consultation with AWCCI.
- Prepare a final PowerPoint presentation for the report.

WNBA Outline

Background/Introduction Chapter

34 Provincial Chapters organized by Zones:

- Central Zone: Kabul, Parwan, Kapisa, Panjshir, Bamyan, Daikundi, Logar, Ghazni and Wardak
- Southern Zone: Kandahar, Helmand, Zabul, Urozgan
- Western Zone: Herat, Farah, Nimroz, Badghis and Ghor
- Northern Zone: Balkh, Baghlan, Samangan, Faryab, Jawzjan, Kunduz, Sare Pul
- Northern Eastern Zone: Takhar, Badakhshan, Nooristan
- Eastern Zone: Nangarhar, Laghman, Kunar
- Eastern Southern Zone: Paktiya, Paktika, Khost

National Chapter

Qualification required

- Strong writing skills and writing sample should be submitted.
- Having a Bachelor Degree in any social sciences with over 10 years of managerial experience that required the person to develop strategies and action plans or Master Degree in any social sciences with more than 8 years of experience.
- Being proficient in languages Dari, English and Pashto
- Being technology savvy
- Having great understanding of the Afghan private sector, political situation and economic situation

Please submit your CVs and Quotations expressing your interest via email to mwafeq@awcci.af and operations@awcci.af before the deadline September 20th, 2020.